DMS Promotion Timeline 2027 – 2028

Professional-Track Cycle 3

Green = Faculty Member, Blue = Dell Med Department,
Orange = Dell Med Office Faculty Academic Affairs (OFAA)

Month	Due	Promotion Timeline
June - July 2027	Aug 1	Faculty member prepares promotion dossier materials: 1. Title Series designated in collaboration with Dept Chair 2. CV in Dell Med format 3. Faculty member's portion - Summary of Reviewers 4. Candidate Impact Statement 5. Supplemental Materials, as applicable
July – Aug 2027		Dell Med departments review CVs using CV Review Checklist to ensure compliance with requirements. Dell Med departments review Summary of Reviewers using Summary of Reviewers and Arm's Length Checklist to ensure compliance with requirements. Work with faculty member for corrections as needed before **August 31st.**
August 2027	Aug 31	CV/Summary of Reviewers due to OFAA for review/approval. **August 31st is a firm deadline.**
September 2027	Sept 30	Departments work with faculty member on any corrections needed for CV/Candidate Impact Statement
October - November 2027		Internal/External letter collection
December 2027		Executive Committee Review
January 2028	Jan 15	Department Chairs prepare Chair Statements for dossiers. **January 15th is a firm deadline.**
February 2028	Feb 1	Complete dossier due to OFAA. **February 1st is a firm deadline.**
Feb – April 2028		OFAA, APT, and Dean review of dossiers
May 2028	Approx. May 26	Promotion candidate informed of promotion decision.
June 2028	June 23	Deadline for candidate to submit a Procedural Concerns in Faculty Review (PCFR) request, if applicable.
September 2028	Sept 1	Promotion effective date